

REQUEST FOR WAIVER OF "D" DESIGN REVIEW SPECIAL AREA REGULATION

Planning/Sponsor Group _____ Date _____

The applicant named below has requested a waiver of Site Plan review, which is normally required for projects subject to Design Review per the attached County Ordinance. Before the Director can make a final decision on this applicant's request, the Department must consider the recommendation of the applicable community planning/sponsor group. **If the Group does not issue a recommendation within 45 days of the date above, the Director may act on the applicant's waiver request without the group's input.**

The Community Planning Group or Sponsor Group shall consider the following circumstances when making a decision on the waiver request:

- a. If it is determined that the nature of the proposed project is such that subjecting it to the Site Plan review process would not materially contribute to the attainment of the stated purpose or objectives of the ordinance which applied the Design Review Area Regulations to the subject property, or that all of the purposes and requirements of the Site Plan have been fulfilled by an existing approved discretionary permit. In making a decision on such a waiver of a Site Plan, the Director shall consider the recommendation of the applicable Community Planning Group or Sponsor Group. Waiver requests shall be transmitted by the Director to the Group using a form approved by the Director for that purpose. Plot plans shall be stamped and signed by the Chairperson or other member of the Community Planning Group or Sponsor Group. Notwithstanding the above, the Community Planning or Sponsor Group may recommend waiver of entire classes of projects, in which case the Director may waive projects within these classes without obtaining recommendations from the Planning or Sponsor Group on each individual case.
- b. If all of the purposes and requirements of the Site Plan will be fulfilled by a concurrent discretionary permit which will be reviewed by the applicable Community Planning Group or Sponsor Group.

No building permit shall be issued for a project for which the Site Plan requirement has been waived except pursuant to plans bearing the Director's stamp granting such waiver. No deviation from aspects of such plans pertinent to the stated purpose or objectives of the ordinance which applied the Design Review Area Regulations to the subject property shall be permitted without prior recommendation of the appropriate Community Planning or Sponsor Group.

Please schedule this waiver request at your next available meeting and notify the applicant of the date, time and place of the meeting. Remind the applicant to bring both sets of the construction drawings submitted for a building permit; the plot plan page of those plans will bear red DPLU stamps. Request a third set if you wish to retain a copy for your own records. Also request that the applicant bring to the meeting any other materials (site photos, landscape palette, color board, etc.) that will enable the group to give full consideration to the applicant's waiver request. **We strongly encourage the applicant to attend the Planning/Sponsor Group meeting.**

Waivers cannot be subjected to any conditions (site layout, colors, landscaping, etc.). Waivers must either be recommended per the plans as submitted, or a discretionary Site Plan must be recommended if the group determines follow-up conditions must be satisfied.



Upon consideration by the group, **apply the appropriate stamp in red on the plot plan page of both sets of construction drawings to recommend either approval or denial of the WAIVER request**; do NOT use the stamp recommending approval or denial of a Site Plan, since the plans do not constitute a Site Plan application. Stamping the actual building plans will ensure a record of the group's action that cannot become separated or altered prior to the Director's final decision on granting the waiver request. **Only those stamped plans will be accepted; this form is for your contact information only.**

If you have any procedural questions, please contact Dag Bunnemeyer at (858) 694-2581 or dag.bunnemeyer@sdcounty.ca.gov.

APN: _____ Street Address _____

Owner's name: _____ Email: _____

Agent's name (*If applicable*): _____

Agent's address: _____

☐ Owner daytime phone # (_____) _____

☐ Agent evening phone # (_____) _____

Brief description of the project:

The design review criteria from the Ordinance applying the "D" regulation is attached